



16 -19 September 2019
2019年9月16至19日

By Informa Markets

Asia's Fashion Jewellery & Accessories Fair - September Updated Move-In Schedule in AWE

Dear Exhibitors and Contractors,

In the last few weeks, we have been working with different vendors in order to arrange a more flexible move-in schedule for exhibitors and contractors at AsiaWorld-Expo (AWE) during the Asia's Fashion Jewellery & Accessories Fair.

Today, we would like to confirm that **the move-in date will be rescheduled a day earlier.** Please find the details below:

Updated Move-In Schedule in AWE		
		RAW SPACE Non-Official Contractors:
Move in	Original Date and Time	NEW Date and Time
Unload OR transport booth construction materials OR booth construction	For raw space booths with or over 60sqm: Sept 13, 2019 - 14:00 - 23:00 Sept 14, 2019 - 08:30 - 23:00 Sept 15, 2019 - 08:30 - 23:00	For raw space booths with or over 60sqm : Sept 12, 2019 - 14:00 - 23:00 Sept 13, 2019 - 08:30 - 23:00 Sept 14 - 15, 2019 - 08:30 - 23:00 (Booth interior work only)
	Other raw space booths: Sept 14, 2019 - 08:30 - 23:00 Sept 15, 2019 - 08:30 - 23:00	All other raw space booths: Sept 12, 2019 - 18:00 - 23:00 Sept 13, 2019 - 08:30 - 23:00 Sept 14 - 15, 2019 - 08:30 - 23:00 (Booth interior work only)
		SHELL SCHEME Non-Official Contractors:
Move in	Original Date and Time	NEW Date and Time
Set up	September 15, 2019 -- 08:30 - 23:00	September 14 - 15, 2019 -- 08:30 - 23:00
		EXHIBITORS
Move in	Original Date and Time	NEW Date and Time
Set up	September 15, 2019 -- 10:00 - 23:00	September 14 - 15, 2019 -- 08:30 - 23:00

Summary:

- Raw Space contractors will start to move in on Sept 12th.
- Exhibitors can move in on Sept 14th or / and 15th , starting from 8:30am.

Under this arrangement, exhibitors will have 2 days to move in. Shell scheme booths will be ready on Sept 14th , and therefore shell scheme exhibitors can move in on either 14th or / and 15th. For Raw Space exhibitors, please contact your own contractor to confirm the booth construction finishing time.

Please note that the fair date remains unchanged: Sept 16 – 19, 2019



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Public Liability Insurance:

Contractors should assure that their public liability insurance will be covering the extra time for the early move-in day on Sept 12. Contractors shall provide an updated insurance policy to the Official Contractor on or before Sept 9.

Vehicle Pass:

Exhibitors and Contractors who have already collected the vehicle pass, need not worry, since the pass remains valid. Our venue staff will grant access to your vehicle.

Exhibitor Badges:

If you have collected your badges in advance, please carry your own badges to access the venue.

If you will collect your badges on-site, you are advised to print the "Badge Collection Letter" from the online exhibitor manual (Form BL). The badge collection counter will be opened on both Sept 14th and 15th, starting from 8:30am.

Please be reminded that badge checking will be conducted at all access points in the venue. Please remember to bring your exhibitor badge and identity document at all times.

Shuttle Bus:

We have arranged additional shuttle bus services to and from AWE on Sept 14th and 15th to facilitate exhibitors going to AWE. Please refer to the shuttle bus schedule, which will be announced in due course.

Thank you and see you at the Fair.

Jewellery Fairs
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